

# EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS

COLORADO'S CENTRAL PLAINS



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## EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS BOARD OF DIRECTORS SPECIAL MEETING MINUTES JUNE 29, 2021

### Call to Order

Chairman Valerie Rhoades called the June 29, 2021, special teleconference meeting of the ECCOG Board of Directors to order at 7:01 PM to hear the 2020 audit report. Attendees included: Chairman Valerie Rhoades, Steve Burgess, Marc Dettenrieder, Ben Ferree, Ryan Fulmer, Dave Hornung, Melody McKinsey, Chris Richardson, and Ron Smith connected for the call. ECCOG Executive Director Candace Payne, Senior & Transit Services (STS) Director Blake Sigler, Senior & Transit Services (STS) Assistant Director Sean Vanous and retired Senior & Transit Services Director Debby Conrads attended. Auditor Lori Hendrick of May Jackson Hendrick was also on the call. Rhonda Brown, Troy Schultz, and Scott Wills were unable to attend. Cheyenne County's municipal position is vacant currently.

### Roll Call/Introductions

Roll was called by Executive Director Candace Payne to determine if a quorum was met which it was with nine board members of twelve attending. Lori Hendrick, our auditor from May Jackson Hendrick was introduced to present the 2020 ECCOG Audit Report.

Mrs. Hendrick reported that due to potential COVID exposure and illness of ECCOG staff in April 2021 the audit was delayed a bit and therefore presented later than expected. Overall, the audit report was still presented prior to July 1<sup>st</sup> as needed. The audit was conducted remotely again due to health concerns. She expressed her appreciation to the board and staff for completion of the audit with no findings. Only two journal entries need to be made including the depreciation expenses and one payment correction for thermometers which was inadvertently charged to the wrong account. The payroll review of timesheets and documentation met the audit standards. Mrs. Hendrick then reviewed the audit document page by page with the attendees and offered to answer questions from the board. Mrs. Hendrick asked the board to review the "Management Discussion and Analysis" for a recap of the year's events and financial overview. The coronavirus caused some disruptions to services during 2020 but the staff handled the challenges with well and kept operations running smoothly in spite of it all, noted Auditor Hendrick. The board thanked Mrs. Hendrick for her detailed work and for her patience with presenting the report.

There was no further discussion, Mrs. Lori Hendrick left the call at 7:32PM.

(It was noted that during the presentation, three people had connectivity issues and were on and off the call. The teleconference call log sheet documents those people who reconnected to maintain the quorum and hear the report.)

Chairman Valerie Rhoades sought the board's input on whether to accept the audit report for filing now or via mail ballot later this week. Steve Burgess made a motion to accept the 2020 ECCOG Audit Report for filing as presented. Chris Richardson seconded the motion. A unanimous ballot was cast to accept the report. Executive Director Candace Payne will notify Mrs. Hendrick of the vote so the audit report can be formally filed and signed with dates completed.

### Next Meeting Dates/Locations (1<sup>st</sup> Wed of each month)

July 7, 2021, in Limon at 7PM

### Adjournment

Chairman Valerie Rhoades heard a motion from Ryan Fulmer to adjourn the meeting. Marc Dettenrieder seconded the motion which passed. Meeting adjourned at 7:37PM.

*All handouts and reports are retained in the permanent file of ECCOG Board meetings.*