

# EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS

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COLORADO'S CENTRAL PLAINS

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## EAST CENTRAL COUNCIL OF LOCAL GOVERNMENTS BOARD OF DIRECTORS MEETING MINUTES JUNE 7, 2017

### **Call to Order**

Vice Chairman Troy McCue called the June 7, 2017, meeting of the ECCOG Board of Directors to order at 7:01PM held at the TA Truck Stop County Pride Restaurant meeting room in Limon. Board members attending included: Gary Beedy, Steve Burgess, Julie Coonts, Dave Hornung, Troy McCue, Hal McNerney, Don Means, and Valerie Rhoades. Staff members attending included: Candace Payne, ECCOG Deputy Director/PDC Administrator and Dora King, Senior and Transit Services Director. Danielle Dascalos, our regional tourism consultant was present. ECCOG Executive Director Jo Downey and board members: Nancy Bogenhagen, Linda Corbin, Monica Halde, Chris Richardson and Trevor Smith were unable to attend.

### **Introduction of Board and Guests**

Meeting attendees made self-introductions including their names and occupations or area represented.

### **Pledge of Allegiance**

As there was no American flag available, the pledge was dispensed with at this meeting.

### **Approval of May 10, 2017 ECCOG Meeting Minutes**

Vice Chairman Troy McCue asked for corrections or additions to the May Minutes. There being no corrections or additions, Dave Hornung made a motion to approve the Minutes as presented. Motion was seconded by Steve Burgess and passed unanimously.

### **Financial Reports - May 3, 2017 Amended and June 7, 2017**

Deputy Director Candace Payne distributed the financial reports and then explained the May 3<sup>rd</sup> Amended Financial Report needed approval due to April's payroll amount was not carried forward properly. The actual payroll amount of \$30,227.06 was not correct on the front summary page and was subsequently been corrected after the May meeting. The June 7<sup>th</sup> Financial Report was reviewed. Steve Burgess made a motion to accept the May 3<sup>rd</sup> and June 7<sup>th</sup> Financial Reports for filing. Hal McNerney seconded the motion which passed unanimously.

### **Approval of Bills and Payroll for May 2017**

A review of May bills of \$68,814.55 and debit card expenses of \$1,155.13 and May 31<sup>st</sup> payroll for \$29,718.06 was conducted. Questions on expenses were answered and there being no further discussion, Gary Beedy made a motion to approve the payment of May bills and payroll as presented. Dave Hornung seconded the motion which passed unanimously.

### **UNFINISHED BUSINESS:**

#### **Energy Impact Assistance Fund (EIAF) Extension**

Deputy Director Candace Payne reported that the 18-month time extension on the Energy Impact Assistance Grant had been submitted so approval was expected in less than two months. The grant would then be closed out in June 2019. The next phase of the program is to educate our residents and businesses on the availability, abundance, and reliability of what is currently in place and what the future demand could be. The website and the first of two promotional brochures are under construction or in design now with implementation in mid-summer. In response

to Candace's request for input and action, Troy McCue suggested a survey of Limon West businesses to see what demands or access they require to accept credit/debit cards, place orders/reservations, and essentially conduct normal business with high speed access. Back to School Night functions would be a productive method to reach many families who have questions about broadband so we may pursue that method in August or September throughout the region.

### **Enterprise Zone Contribution Project Update**

The Economic Development Commission met in May and approved the new criteria which stipulated each project needs an end date and either: \$5,000 in annual contributions (one or more contributors) **OR** 5 different contributors to the one project, to remain active. Candace stated a project may choose to deactivate on its own with or without contributions at any time. At this time, one or two of the region's six projects set to expire in 2018 may deactivate due to the fact that they have no specific need to be a contribution project. Reapplication is always available to the projects through approval of the ECCOG Board and EDC. Jo and Candace will continue to meet with project administrators this fall to ensure they are aware of the new criteria and to help promote their project.

### **NEW BUSINESS:**

#### **Our Journey Presentation**

Danielle Dascalos was introduced by Candace as our marketing expert for the Our Journey program. Danielle reviewed recent activity in the region as shown on the 2107 Media Coverage Report distributed at the meeting. Since the Mountain Plover Festival was canceled due to late April's cold and snow, Danielle reported her efforts have focused on "I Heart Radio" ad spots, Grasslands Live (emailed link to the board previously), and CBS4 Decades tv program in addition to her regular promotions. On the Our Journey website, Danielle can feature events and special activities in the scrolling banner, which she offered to the board. Currently, the Hugo Championship Ranch Rodeo, Kit Carson County Carousel, and an upcoming Lincoln County music concert are running on the website. Danielle also provided the Google Analytics website report covering January-May 2017 which shows an increase in recent web hits. Featuring the war memorial was suggested by Steve Burgess who offered to provide details or point of contact information to Danielle. Vice Chairman McCue thanked Danielle for her expertise and attendance this evening.

#### **SUA Survey Results**

Senior and Transit Services Director Dora King summarized the Senior Unit on Aging survey conducted in early spring. Dora reported that our agency met or exceeded the state's expectations in all but a few categories. Dora stated that these categories were only marginally down which she attributed to wording or interpretation of the survey questions. The survey results have been submitted to the State Unit on Aging.

#### **SFY 2018 Funding Request for Aging Services**

Dora presented the State Unit on Aging's timeline for distribution of funds. The timeline showed what agencies across the state can expect going into the new fiscal year. Dora also stated that this timeline is subject to change depending upon directives from the SUA. When Dora has received the funding details she will share those with the board.

#### **Project HelpMATE**

Dora handed out the HelpMATE Policies and Procedures document to facilitate discussion on the Senior Services and Transit Advisory Board's requested changes. The language would be changed so that awarded funds not used within 120 days of being awarded will revert back into the HelpMATE fund to be used by another applicant. Dora explained that this document is given to the consumers so they know and understand the program requirements. Dave Hornung made a motion to change the language to reflect the 120 days stipulation on the HelpMATE program. Hal McNerney seconded the motion which passed unanimously. Awarded HelpMATE monies are being spent down and Dora anticipates more funds being spent before the end of the fiscal year.

**CFY 2018 FTA Grant Application and On-site Evaluation:**

Dora continues to work on the 5311 FTA (Federal Transit Administration) Grant application as it is due to CDOT by June 16th. Dora reported that Glen Krause from CDOT will be in the ECCOG office on Friday, June 23 for an on-site evaluation. She stated that Debby Conrads has helped with much of the preliminary work for this review which she appreciated. Gary Beedy commented that state funds for 5311 programs may see modifications to funding except rural areas like Region 5 should not be effected.

**Next Meeting Dates/Locations**

The meeting on July 5, 2017 will be held as a teleconference. There will not be an August meeting so bills will be approved by mail/email ballot. For September 6<sup>th</sup>, the ECCOG Board will meet in Limon at a site to be determined.

NOTE: Special teleconference meetings may also be called at any time by the chairman. All teleconference meetings also have a physical location which is the ECCOG office in Stratton so that interested citizens may attend. Notice is posted in the ECCOG office window of the next meeting date and location.

**Other**

No other items were brought forth.

**Adjournment**

Meeting declared adjourned at 7:58PM.